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KATHMANDU ENVIRONMENTAL EDUCATION PROJECT
BIENNIAL PROGRAM REPORT
2021 - 2023



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Foreword To KEEP's 2022 Biennial Report – Mr. John Porter



I was part of a generation that was experimenting with pushing the boundaries of alpinism on the world's highest peaks, including on the N. Face of Bandaka with Voytek Kurtyka and Alex MacIntyre in 1977, in 1978, with Krystof Zurek on the S. Buttress of Changabang and an early attempt on Everest in the winter of 1980/1981. Over the next three decades I traveled and climbed extensively in the greater mountain ranges. In those days we all climbed as amateurs, and with virtually no sponsorship, all the expeditions were self-funded and as a result were completed on a tight budget.

We were all very aware of just how important the indigenous mountain work force was to any expedition and looking after them was one area we had a strict ethos about.

Over the last two decades and with the advent of commercial expeditions and the expansion of the mass trekking industry it has become blatantly obvious that not all those working in this sector have the appropriate training or facilities to carry out their duties safely. KEEP has been at the forefront of addressing those issues and for the last 30 years providing essential training and appropriate support for the grass root trekking professionals.

KEEP has gone from strength to strength, surviving, almost untouched, the disruption forced by the extreme effects of Covid and the two years of lockdown that devastated Nepal's tourism sector. Where and when possible, KEEP has continued to deliver both training, welfare support and environmental awareness programs in remote areas and often socially excluded Nepalese communities.

During the pandemic, while the tourism sector was closed over the two year period 2020 – 2021 many trekking staff left the industry to find alternative employment. As mountain tourism begins to pick up the work that KEEP does in supporting the rural communities in developing sustainable and environmentally friendly tourism activities is critical in preserving Nepal's natural beauty for future generations. Their training programs are essential in providing the new grass-root tourism professionals, often freelance workers, with the essential skills and knowledge to not only enhance the Nepal experience for trekkers, but increasing to expand their own safety margins. The advice given to tourists visiting the KEEP Visitors' Center and the work of KEEP's Porter Clothing Center undoubtedly enriches the mountain experience for all.

I wish KEEP every success in continuing with their work supporting mountain tourism professionals and if you are in Kathmandu, call into their office for a cup of coffee and to offer mutual support for their work.

John Porter
Cumbria, UK, June 2022

President of the Alpine Club 2017-2019 and current Honorary Secretary of the Mount Everest Foundation

Message from the Chairman



Kathmandu Environmental Education Project (KEEP) is a Social Welfare Council registered non-profit and non-governmental organization based in Nepal.

Established in 1992, KEEP has the mission of ensuring the future ecological and cultural prosperity of Nepal and its people by maximizing the benefit and minimizing the negative impact associated with tourism.

The lockdown situation over the last two years led to the virtual closure of all of the tourism sector and thus had a major impact on the grass-root workers. However, with perseverance and support from our national and international donors KEEP found alternative ways to create a space for working within its enforced restriction.

Within this Report I have laid out my vision and development plans for the duration of my tenure.

I would like to take this opportunity to express heart-felt gratitude to all the well-wishers and donors for their faith in KEEP and to all partners and KEEP staff for their patience and dedication during these times of change.

Devi P. Panta

Message from the CEO



KEEP is a Nepal based Non-Government Organisation (NGO), it does not have an International (INGO) partner and so it exists purely on income generated from donations and project grants. Needless to say the negative effect the Pandemic has had on KEEP's operational platform is huge. According to Social Welfare Council NGOs are not, by law, entitled to operate their own income generating activities and so it is always a hand-to-mouth existence for KEEP.

In 2019 KEEP was extremely fortunate in securing a substantial grant to provide an extensive 3-year training program, but in 2020 this was withdrawn as the funding organization was also under financial pressure from the down turn in tourism. Plans were disrupted and training programs were curtailed.

However, KEEP was able to continue with its community and porter welfare programs.

KEEP has an established credibility for delivering comprehensive and quality training programs for the grass-root mountain tourism professionals. As a result of the two year lockdown period, during which Nepal was starved of tourists, many mountain tourism workers looked for alternative employment outside the industry. This has resulted in a reduced trained work force being available for the 2022 season consequently it is more important than ever to continue with this support provision for those coming into the industry for the first time. After a two year break the new tourists have different expectations and to be able to meet these demands KEEP has added several new training programs to the future training schedule.

KEEP is fortunate to have a strong Board and dedicated staff to provide a good solid base on which to build for the longevity and sustainability of the organization in the future.

I am committed to contributing to developing KEEP's infrastructure and implementing the Chairman's new 3-Year Development Plan that will strengthen both the services that KEEP provides to the grass-root trekking professionals and also to the future financial sustainability of the organization.

Ian Wall
Honorary CEO 2022

Highlights of KEEP's Activities:

- Porter Awareness Training organized in Solukhumbu district with the support of SST foundation in August 2019
- Visit of Milk station with Tom and Karen Hodgman in Nov 2019
- Members of A Drop of life visited KEEP's Project site, Salang Dhading on 16 December 2019
- Chepang Health Post construction site visit in Dec 2019
- Three days porter Awareness workshop at Cheskam Solukhumbu on 16 March 2020
- Two Annual English language Courses completed in Kathmandu for the year, 2020
- Amkot Drinking water project started at Amkot Dhading on 14 Sep 2020 and was completed in March 2021
- Pamphlets entitled "No spitting zone" were distributed in the Thamel area to create awareness regarding Covid-19 in Dec 2020.
- One month-long English language course in Sarsiu and Rasuwa village of Rasuwa district ended in Jan 2021
- Distribution of warm jackets for old people of Yarsa Village Rasuwa in Jan 2021
- Training of Trainer Program for Tourism Professionals conducted from Jan10-19, 2021 with support of Intrepid Foundation.
- Porter Awareness Workshop conducted at Parchyang Naukunda Rasuwa from Feb 17-19, 2021
- Three days of Wilderness First Aid training at the KEEP office from Feb 26-26, 2021
- MoU signed with global college international on 12th March 2021
- Customer Care and Risk Assessment Training conducted in the KEEP office from March 16-19, 2021
- Professional Development Training organized for Boss Adventure from March 23-25, 2021
- Provided furniture Benches for School of Yarsha village of Rasuwa on 29th April 2021
- Sigas drinking water project started on 4 June 2021 and was handed over on 22 Sep 2021
- Covid relief Program for tourism porters, deaf and dumb people, hostel students, and street people
- Weeding and tree plantation program conducted in Ram Janaki Smriti Vatika Kageshowri Manohara on 29 July 2021
- Toilet construction support program in Dhangadi with Darchula Malikarjun Darchula Sewa Samiti in Sep, 2021

- Bhumiraj Swami Adharbhut School Construction Program started in Oct 2021 and was handed over on 5 Jun 2022
- KEEP's 25th AGM successfully on 8th Oct 2021
- Five days of special Wilderness First Aid training was provided to the Three Sisters adventure trekking group on 11 Nov 2021 Pokhara
- Guide Porters Awareness program was successfully conducted at Tumling of Ilam district from 23-25, Nov 2021
- National Botanical Garden Godawori visit with children of COST Nepal supported by Alpkit foundation on 11 Dec 2021
- Winter English language course completed on Dec 27- Jan 27, 2022
- Successfully conducted three days of Wilderness First Aid Program to senior Trekking leaders of KE Adventure on 2 Feb 2021.
- Warm and summer clothes donation program to villagers of Naukunda Rasuwa on 16 Feb 2022
- Outdoor skills course conducted for tourism professionals at Gandaki Pokhara province in partnership with NMA on 24th Feb 2022
- Utensils distribution with support of Sherpa Society for peoples of Yarsa village Naukunda Rasuwa on 9 April 2022
- Organized Five days of Wilderness First Aid Training for Altai Nepal leaders from 9-13 Jun 2022 in Kathmandu
- Three days of First Aid Training from Jun 15-17, 2022 for tourism professionals in Kathmandu
- First Aid & Disaster Management Training at Chanaute Helambu in Partnership with Just Nepal Foundation from 1-3rd July 2022
- Eco- Leadership Training for tourism professionals from 3-5th July with support of Nepal Tourism Board (NTB).
- Conducted one-day First Aid Training to Australian embassy Personnel on 5th August 2022
- Conducted two days of First Aid Training to Himalayan Encounters Pvt. Ltd. From 9-10th August 2022
- Three Days Guides and Porters Awareness Workshop in Temal_6, Parcel, Kavre from 17-19th August 2022
- Three days of "Leadership and Development Training" for Nepal Inside out Treks and Tours from 24-26th August 2022
- Five-day wilderness First Aid training for tourism professionals from 27 August to 3rd September 2022

Special Gratitude:

KEEP would like to take this opportunity to thank all our sincere, hardworking knowledgeable volunteers for their wonderful and continuous support in our activities. With your support KEEP is able to achieve its Mission.

English Language Volunteers

- Mrs. Vallerie Ball
- Ms. Rubi Basnet
- Mr. Sano Kancha Lopchan
- Mr. Bijaya Thokra

Eco Leadership Course

- Mr. Ian Wall, International CEO of KEEP
- Prof. Dr. Ramesh Raj Panta
- Prof. Dr. Narayan Pd. Ghimire
- Mr. Amit Khadka
- Mr. Sunil Gurung
- Mr. Tandin Wangchuk Sherpa

Porter Awareness Training

- Mr. Ian Wall
- Mr. Sunil Gurung
- Mr. Amit Khadka
- Mr. Gobinda Shrestha
- Mr. Amber Tamang
- Rajendra Man Karmacharya

Customer Care and Risk Assessment

- Mr. Ian wall
- Mr. Sunil Gurung
- Mr. Aakash K.C
- Mr. Tanzin Lama
- Pimba Tenjing Lama
- Mr. Amit Khadka

Training on Trainers (ToT)

- Mr. Ian Wall
- Sunil Gurung
- Mr. Amit Khadka
- Keshar Shrestha
- Gobinda Shrestha
- Jay Bhandari
- Devi Pd. Panta

Wilderness First Aid Course

- Dr. Ajit Gurung
- Dr. Kulesh Thapa
- Dr. Nima Namgyal Sherpa
- Dr. Dil Bahadur Tamang
- Mr. Rajendra Karmacharya

- Mr. Krishna Ghimire
- Mr. Dipendra Upadhya
- Mr. Sunil Gurung
- Mr. Udaya Serchan

Cook Training

- Mr. Pasang Kaji Tamang
- Ambar Tamang

KEEP Volunteer

- Paul J. Ostrowski
- KEEP Intern**
- Lola Masson

Special Partners

- Thamserku Trekking Pvt. Ltd
- Himalayan Encounters Pvt. Ltd
- Boss Adventure Treks and Expeditions
- Altai Nepal
- Three Sisters Adventure Trekking
- Australian Embassy
- Himalayan Trails Trekking and Climbing Pvt. Ltd



REPORT ON KEEP'S ACTIVITIES

A. Visitor's Information Centre



KEEP's Visitor Information Centre is located in the hot spot, the Thamel area, the VIC provides free and impartial information to trekkers regarding where to trek, mountain safety, and environment-friendly trekking. KEEP also provides eco-friendly fair-trade trekking supplies including biodegradable soaps and shampoo, refillable water bottles, water purification solutions, waterproof "go-bags" and a range of maps and guidebooks. Unfortunately, this facility is not at the present being used to its potential due to the downturn in Nepal tourism.

B. Sustainable Tourism Capacity Building

Following its mission to advocate sustainable tourism, KEEP has been conducting various pieces of training and workshops annually. Following is the list of sustainable capacity-building programs.

1. English Language Course:



KEEP conducts two "Four weeks of English language" each year in the monsoon and winter 'off season' with support from the World Wide Education Partnership (WEEP) for Nepal. These courses help trekking professionals improve their communication skills and their ability to interact with their clients. In the four-week course taught by native English speakers, participants learn about tourism in Nepal, client hospitality, safety issues, and conservation skills. Besides English courses KEEP occasionally provides French and German courses depending on the availability of volunteers and demand.

2. Wilderness First Aid Course:



Safe tourism is a part of sustainable tourism, KEEP has been continuously delivering Wilderness First Aid Courses since 1992. These programs teach tourism professionals how to attend to potential injuries in the unpredictable wilderness mountainous terrain. KEEP has conducted 20 training programs over the period of this report, 18 in Kathmandu and 1 in the rural district of Rasuwa, and 1 in Pokhara. These courses are either a three-day refresher course or a five-day intensive course resulting in the awarding of the Wilderness First Aid Certificate. KEEP has also organized special First Aid Training for specific organisations based on demand. All training includes sessions on mountain awareness and safety, CPR methods, the use of a portable altitude chamber, oximeter, and special attention is given to mountain issues and improvisation as well as the general principles of first aid.

3. Sustainable Leadership Training

Sustainable leadership training delivers sessions related to Client Expectations, Risk Assessment, Handling Difficult Clients and a variety of other skills that train participants to become safe and effective leaders and guides. In today's world KEEP delivers programs with a specific focus on increas-

ing awareness as a result of climate change, the benefits of Sustainable Tourism, Leave No Trace, and how to effectively tackle the negative impact of adventure tourism.

Leadership Development Program for Guides and Porters:



This Leadership Development Program was conducted in Solududhkunda municipality ward number 10 of Taptung area from 25th- 27th June 2022 and was jointly organized by KEEP and the Solududhkunda municipality. Altogether there were 28 participants who attended the Program. The mayor of Solududhkunda municipality, Namgyal Jangbu Sherpa, was present and distributed the certificate to the participants.

Sustainable Leadership Training



Sustainable leadership training was conducted from 3-5th July 2022 and altogether 35 participants participated in the Program. This program was organized by Kathmandu Environmental Education Project and supported by the Nepal tourism board (NTB). The main objective of this program was to provide tourism professionals with broader and more practical knowledge about the sustainable tourism.

Leadership, Risk Assessment, and Professionals Development Training for Himalayan Trails and Climbing:



This training falls under the category of sustainable leadership training and was specially delivered for Himalayan Trails and Climbing from March 6-8th, 2022. It covered all the topics of Sustainable Tourism Development Training.

Leadership Development Training for Nepal Inside Out Treks and Tours:



The leadership development training was delivered for tourism professionals of Nepal Inside Out Treks and Tours Pvt. Ltd from 24- 26th August 2022. Altogether 12 tourism professionals participated in the Program.

4. Training of Trainers (ToT):



KEEP had over the last decade used foreigners to deliver training to tourism professionals, however, this is not the most efficient or effective way to disseminate knowledge as much of the training content is not fully understood by the participants thus it was decided to train experienced guides and leaders to become effective trainers.

a. Training of Trainers (ToT) Program of Bagmati province:
In January 2021 KEEP ran the first 'ToT' course from 10-19th aimed at training experience adventure tourism professionals to be good teachers so as to train in their native tongue. Once these people have been trained they are then able, not only to support the KEEP's training program but can also train their own company staff with a more learner-friendly approach. Altogether 25 senior trekking professionals participated in the program and it was supported by Intrepid Foundation.

b. Outdoor Skills Course for Tourism Professionals of Gandaki province:



This program was of a similar level of training to the Trainers of Trainers Course (ToT). It was the first course of this kind to be conducted in Gandaki Province. The opening ceremony was presented in the presence of the Honorable Tourism Minister Mr. Manibhadra Sharma. The aim of this course was to provide intensive training to tourism professionals so that in the future they could train their employees and colleagues locally. It ran from 24th Feb-3rd March 2021, with the last two days being specially designed for field work ending in as hike from Kalikasthan to Madi 5 Kaski, Deumadi, Thulakot 32 to Begnas Lake.

5. Customer Care and Risk Assessment Training:



This course was designed as a new concept in sustainable tourism and was the first of KEEP's new initiatives aimed at providing advanced knowledge on customers care, handling their expectations, and minimizing the level of risk during tours, treks and travel. There were 14 participants for the duration of the program, 16-19th March, 2022.

6. Cook, Hygiene, and Sanitation Training Program:



Three three-day programs were conducted in the Pikey Peak area of Jhapre, Solukhumbu for lodge owners and Home-stay entrepreneurs from June 25-27th, 2022. The program was deliver by Trainers Mr. Pasang Kaji Tamang and Ambar Tamang and was supported by Boss Adventure and Aktivferien AG. During these programs participants learned to prepare 27 different varieties of fast food items, pizza, burgers, chow mein, and momo, including issues of safe food preparation and hygiene.

C. Rural Community Development Projects:

1. School Construction:

With support from 'A Drop of Life', KEEP has successfully provided (May 2022) three additional classrooms for the

Lastly, KEEP provided School benches for Yarsa School in Rasuwa to complete its renovation post the 2015 earthquake.

2. Water Projects

KEEP successfully constructed a drinking water supply project in Sigas, Baitadi district in Far West Province of Nepal with the support of BridgIT Water Foundation. With this construction, 45 households have gained access to safe drinking water. In Sigas water project 2 intake and 2 distribution tanks were constructed.



Shree Bhumi Raj Adharbhat School, Besara Village, and Baitadi District, which will enable students to receive a quality education in a peaceful, and safe environment. Thanks to this project, 97 students and 9 teachers will directly be impacted, however, it is the total community that will benefit the most from the project, i.e. 100 households for a total of 523 inhabitants who are connected to the school.



KEEP successfully completed the "Providing Drinking Water Infrastructure" Project at Itapani and Bahunthok Villages of Dhading District, Nepal with the support of BridgIT Water Foundation and constructed 77 taps. Altogether 511 people from 74 households were benefited from the project. One storage and one distribution tank were also constructed during this project.



KEEP initiated a new project in partnership with 'A Drop of Life' in Hatas Village, Baitadi District in Far West Nepal. Five classrooms are under construction for the Barhma Primary School, providing a safe learning environment for 118 students. The project is still in the construction phase.



KEEP successfully completed the drinking water supply Project at Amkot, Dhading District of Bagmati Province Nepal. Altogether 345 people from 64 households have benefited from this project which included the construction of 1 storage tank and 1 distribution tank.





After completion of the Amkot drinking water project, the project handover program conducted by KEEP of the Water, Sanitation, and Hygiene Program at Siddhalek Rural Municipality -3 of Dhading District was completed.



3. Health Post Construction



In 2018, the Chepang community approached KEEP to seek support to develop a community birthing and general health care center. With the help of 'Santé Sans Frontière'. KEEP began the construction work in Kalitar Village, Chitwan District, which is scheduled to be completed by October 2022. Kathmandu Environmental Educational Project (KEEP) and the Social Welfare Association of Nepal (SWAN) are jointly supporting the remaining construction project of the Kalitar Health Post building and signed the Memorandum of Understanding (MoU) on 25th April 2022. In this project, KEEP and SWAN collaborate to provide financial support to enhance and strengthen the facilities of health care services for the people of the Chepang community in Ward no. 13 of Rapti Municipality in partnership with a local NGO.

D. Student's Education Support Program:

Currently, there are four students studying as a result of this program. Students are getting scholarships from Crooked Trails, USA. One student is currently studying in class 12, Prapti Nepal and has just completed her SEE exam, another is in class 10 and yet another is in class 8. Ambrose Bittner, Executive Director of Crooked Trails, USA, and the team together with Christine T Mackay, Mark Yale, Thomas, and Karen Hodgeman support this program.

E. COVID-19 Relief Support Program



KEEP ran relief support programs throughout 2020, which consisted of distributing rice to porters and guides who completely rely on tourism as the provider of a daily wage, the program also included the supply of provisions to orphanages and social centers.

F. Awareness Program:



KEEP also initiated an awareness program highlighting the unhealthy habit of spitting in public places. This was also elaborated by creating No Spitting Zones in Thamel, Kathmandu. Spitting is a critical conduit for the spreading of the virus and thus continuing the spread of the pandemic and the COVID-19 virus.

G. Porters Welfare Program:

1. Guides and Porters Awareness Workshop:



The "Porters Awareness Workshop" goal is to enhance the porter's knowledge of the necessary safety skills and to create an increased awareness regarding sustainable tourism and environmental concerns.

The workshops have taken place once or twice a year since 2011 in different tourist destinations inside and outside of the Kathmandu Valley. During these workshops, porters receive extensive information and training on sustainable tourism, porters' rights and responsibilities, environmental protected areas, insurance, safety, and hygiene. They also develop general high-altitude first aid skills. KEEP advises porters on appropriate trekking clothing and how to get access to KEEP's Porter Clothing Centre supplies.

Since the 2019 KEEP has delivered these programs in the following locations:-

- 2020: Cheskam, Solukhumbu 233 participants from March 13-15th
- 2021: Parchyang, Rasuwa 203 participants from Feb 17-19th
- 2022: Tumling, Ilam to participants from Nov 23-25th
- 2022: Temal, Kavre to participants from August 17-19th

2. Porters Clothing Center (PCC):



KEEP established the Porters' Clothing Center (PCC) in September 2008, with the aim of providing poorly equipped porters with better clothing, suitable for their treks in the mountain environment.

Throughout the consecutive years, the PCC has successfully established itself as a critical support facility for porters by lending individual porters and trekking agencies alike full sets of clothing and equipment for a nominal fee that is later spent directly on covering the costs of running, cleaning and maintaining the PCC.

This service includes lending warm and waterproof jackets, trousers, fleece jackets, boots, sunglasses, socks, gloves, and sleeping bags to a large number of porters.

H. Environmental Awareness Program:

1. A Visit to the National Botanical Garden:



In association with the Alpkit Foundation and the Street Children of Nepal, KEEP organized a visit to the National Botanical Garden which enabled 20 children to learn about their environment and the impact of climate change on Nepalese fauna and flora.

2. Tree Plantation and Weeding Program:



In its commitment to conserving the natural environment, KEEP planted more than a hundred trees including Litchi, Guava, Mango, and Pomegranate trees at Chakhandole



community forest Mulpani and Kathmandu in July 2021. The planted tree will be taken care of by the local community.

KEEP also supported the Tree Plantation Program on the occasion of the 25th anniversary of the Dudhkunda Buffer Zone Community Forest User Groups of Khumbu Pashang Lhamu Rural Municipality 3, Solukhumbu Nepal. This Program was conducted on the 5th of June 2022 on World Environment Day. Assistant Treasurer Mrs. Meena Sherpa represented KEEP in this Program.

I. Volunteering:

Since its establishment in 1992, KEEP has been allocating volunteers in various fields such as teaching and participating in environmental awareness programs, and other KEEP administrative work.

In 2022, Miss Lola Masson from France completed a three months internship in KEEP from May to July 2022. She participated in community development projects and in KEEP's administrative work throughout the internship period.



TAAN PemaDoma Education Award



On the occasion of TAAN - AGM in 2019 KEEP was awarded with TAAN PemaDoma Education Award in 2019 and 25,000 NPR monetary reward in recognition of its consistency and continuous effort to develop and enhance the quality of Tourism Professionals through awareness programs, diverse trainings, and educational activities since the time of its establishment. This award as well cherishes KEEP's diligent engagement for the promotion of Sustainable Tourism and make aware of this concept to the community overall to which KEEP have very well been effective.

Vlogging, Blogging and Film Makers



Over the last three years there has been a heightened awareness of the work of KEEP and during this period several groups have visited the KEEP office to make small video presentation consisting of interviews with staff and the beneficiaries of KEEP Welfare Work.



Community Projects

At the time of going to press KEEP has the following outstanding requests for community support

- 1) Ratamate and Tallododani Water project - Dhading district
- 2) Shallebasa Drinking Water Project - Baitadi district
- 3) Bajkot Water Project - Baitadi district
- 4) Water Project – Sarsiu, Rasuwa district
- 5) Toilet Construction Work, Shree Zebrang Primary School – Nuwakot district
- 6) Toilet Construction Work, Shree Barma Primary School – Baitadi district
- 7) School Construction Work, Shree Kailpal Primary School - Baitadi district

**KEEP Training Schedule for Tourism Professionals
December 2022- September 2023**

These training opportunities are specifically designed to comprehensively cover specific aspects and topics of group leadership, professionalism and issues related to client expectations, essential elements that tourism professionals (porters and guides) should possess.

KEEP's aim is to create a more informed workforce within the trekking sector of tourism. It is hoped that after the training porters and guides will feel confident in answering and interacting with clients and will be aware of mountain environment concerns and personal health and safety issues.

1. Bird Watching 3 days December
2. English Language Course 4 weeks Dec-Jan
3. Minimal Impact Travel (MIT) Seminar 2 days January
4. Informing / educating clients through Story Telling 3 days January
5. First Aid Training 3 days February
6. Mobile Phone Apps 1 day February
7. Customer Care and Risk Assessment 4 days March
8. Guides and Porters Awareness Workshop 3 days April
9. First Aid Training 3 days June
10. Eco Leadership Training 3 days June
11. Navigation 4 days June
12. English Language course 4 weeks July-August
13. First Aid Training 5 days September
14. Leadership Training for Female Tourism Professionals 3 days September



List of number of Training/ Programs from 2019-2022

S..N	Training/ Programs	No. of participants	Date	Year
1	Winter English Language Course	12	Dec 23, 2018 - Jan 18, 2019	2019
2	First Aid Course	26	January 19 - 21, 2019	2019
3	Eco Hiking & Awareness Program	50	January 19, 2019	2019
4	Eco Leadership Course	20	February 25-27, 2019	2019
5	First Aid Course	35	March 1-3, 2019	2019
6	Porter's Awareness Program Gorkha	226	March 24-25, 2019	2019
7	KEEP Presentation for Canadian Group (From Bold Adventure)	19	April 15, 2019	2019
8	Rara Environmental Awareness Program MUGU	72	June 10 -11, 2019	2019
9	First Aid Course	37	June 29 - July 1, 2019	2019
10	Monsoon English Language Course	25	July 7 - August 2, 2019	2019
11	First Aid Course	25	August 31 - Sep 4, 2019	2019
12	Leadership course	14	August 4-6, 2019	2019
13	First Aid Course	25	August 31 - Sep 4, 2019	2019
14	First Aid Course	6	Sep 22 - 26, 2019 (Special)	2019
16	First Aid Course	35	February 19 -20, 2020 (Special)	2019
17	First Aid Course	24	February 16 - 18, 2020 (Special)	2020
18	First Aid Course	24	February 1 - 5, 2020	2020
19	Porter's Awareness Program Chheskam	233	March 13-15, 2020	2020
20	Training of Trainer (ToT)	25	January 10-19, 2021	2021
21	Porter's Awareness Program Rasuwa	203	February 17 - 19, 2021	2021
22	First Aid Course	23	February 25 - 27, 2021	2021
23	First aid Course	12	24-26, September 2021	2021
24	First Aid Course (3 sisters)	24	11-15, November 2021 (special)	2021
25	Leadership course (Customer care & Risk Assessment)	14	16-19, March 2021	2021

S..N	Training/ Programs	No. of participants	Date	Year
26	Leadership course (One day for Active Friends)	10	25 March 2021 (Special)	2021
27	Guides and porters Awareness Program (Ilam)	40	23-25, November 2021	2021
28	English Language Course (Winter)	23	27 Dec - 21, Jan 2022	2021
29	3-Day First Aid Course for Thamserku Leaders	21	February 2-4, 2022	2022
30	3-Day First Aid Course	31	February 26-28,2022	2022
31	3-Day First Aid Course Refreshment for Himalayan Encounters	22	February 24-26,2022	2022
32	5-Day First Aid Course For Altai Nepal	20	June 9-13,2022	2022
33	3-Day First Aid Course	16	June 15-17, 2022	2022
34	Outdoor Skills Course for Tourism Professionals In Pokhara	25	Feb 24 - 3rd March 2022	2022
35	Leadership, Risk Assessment & Professional Development for Himalayan Trails & Climbing	8	March 6-8, 2022	2022
36	First Aid Course for Just Nepal Foundation (Helambu)	20	July 1-3, 2022	2022
37	Leadership Course (Solukhumbu)	28	25-27, June 2022	2022
38	Cooking Training (Solukhumbu)	23	25-27, June 2022	2022
39	Eco Leadership Course -NTB	30	July 3 - 5 July, 2022	2022
40	One-day refresher First Aid Course for Australian Embassy personnel	7	5 August 2022	2022
41	Two days Advanced First Aid course for Himalayan Encounters Pvt. Ltd	19	9-10 August 2022	2022
42	Guides and Porters Awareness workshop at Temal RM_6, Thuloparcel, Kavre	50	21-23 August 2022	2022
43	Leadership Development Training for Nepal Inside Out Treks and Tours Pvt. Ltd	12	24-26 August 2022	2022
44.	Wilderness First Aid Course for Tourism professionals for 5 Days to Himalayan wonders Pvt. Ltd	27	27-30 August 2022	2022
45.	Wilderness First Aid course for Tourism professionals	29	31st August- 3rd Sep, 2022	2022

KEEP Development Plan 2021 – 2024

Introduction

Having been established in 1992 KEEP has just celebrated its 30th Anniversary. As an organisation KEEP has witnessed many changes in the mountain tourism industry of Nepal over those 30 years. The after effect of the impact of the mass tourism trekking industry of the 1980s with the changing of client expectations, the introduction of commercial expeditions and the impact on trekking routes, the environment and the porters lives and now the impact of the Covid pandemic and the complete closure of tourism in Nepal for two years.

During those two years many trekking professional were forced to look for alternative ways of earning an income to be able to support their immediate family members.

Now with tourism returning there is a shortage of trained trekking staff and KEEP's role has to take center stage to meet the demand for a skilled manpower and to meet the demands from a new generation of mountain tourists.

KEEP has consistently raised the bar to keep up with the demands of a changing market. Like the phoenix that rose from the ashes of a sad and tragic accident that befell Tracey Taylor-Young in 1991 KEEP will rise again post the set-backs of the last two years.

September 2021 AGM

As a result of the September 2021 KEEP AGM a new Board was elected. As of that date the Board comprised of:-

NAME	ROLE & RESPONSIBILITY	PROFESSION	LENGTH OF KEEP SERVICE
Devi P. Pant	President / Chairperson	Journalist	12 years
Ram Kurmar Puri	Vice Chairman	Hotelier	12 years
Pitamber Gurung	General Secretary	Trekking Agency Owner	12 years
Rishi Prd Nepal	Treasurer	Hotelier Trekking Agent	9 years
Naba Raj Amgai	Secretary	Hotelier Trekking Agent	4 years
Ms Meena Sherpa	Assistant Treasurer Rural Development Committee	Handicraft Entrepreneur Trekking Agent	7 years
Ms Doma Sherpa	General Member Environmental Awareness Committee	ICIMOD Environmentalist	1 year
Sunil Gurung	General Member, Training Committee IT Coordinator, Visitor Center Coordinator	Teacher Trekking Agent	1 year
Gobinda Shrestha	General Member, Porter Clothing Center	Trekking Agent	1 year
Dr Dil Bdr Tamang	General Member, Fund raising Coordinating Committee	Doctor	1 year
Chandra Bdr GT	General Member, Sustainable Tourism Committee	Resort Founder Trekking Agent	1 year

At the first meeting of the new Board post AGM, in October 2021 the Board established individual member responsibilities and the Chairman Mr Devi Pant outlined his vision for the development of longevity and sustainability, as follows: -

1. To run KEEP's regular programs more efficiently and effectively
2. To constitute deferent independent sub-committees to focus on developing the program specific sectors
3. To raise the Environmental focus of KEEP's activities
4. To instigate a environments awareness program for domestic tourists
5. To make community development programs more effective and efficient
6. To fulfil the environmental objectives of KEEP
7. To investigate the prospects for KEEP to own its own premises
8. To plan long-term sustainable projects with new partners
9. To coordinate with different stakeholders to identify opportunities that KEEP could partnership with
10. To develop KEEP's financial longevity and sustainability

Aim of this Development Plan:

The aim of this development plan is to set out a short, medium and long term road map that will not only provide a focused structure and time line along which the Management can progress and which can be monitored, but it will provide potential funders and partners with a concise picture of KEEP's contribution to the core issues as identified within its founding Mission Statement.

Elements of the Development Plan:

Environment Sector

- Environment – the support of community projects that address developmental potential for the sustainability

Coordinator Ms Doma Sherpa
General Member Environmental Awareness Committee
ICIMOD Environmentalist
1 year

of rural, remote and so far, excluded communities and ethnic groups.

Action – Mr Amit Khardha has been contracted as a Consultant to perform duties associated with the preparation of a document concerning the protocol for managing litter and larger objects of waste in Nepal.

It is anticipated, although not a guaranteed outcome, that this document will be implemented as a Nepal National Leave No Trace policy sanctioned by the Ministry of Tourism, Leave no Trace America (head office of Leave no Trace) and leading trekking and other tourism related agencies in Nepal.

This will lead onto an extended education program with KEEP associated Colleges and organisations.

Education and Training

- **Education** – the continued provision of training experiences provided to support professional trekking staff,

Sunil Gurung, Coordinator
Training Committee
Teacher/Trekking Agent
1 year

their communities and the environment that there work in. This is now a critical sector as Nepal emerges from the restrictions of lockdown ad the virtual closer of tourism.

Action – Mr Sunil Gurung has developed KEEP's training program to meets the requirements of the new breed of trekking guides this training program not only widens the curricular activities on offer but also plugs the gaps in our existing program. This must be supported by the appropriate infrastructure to promote these activities.

There will be other courses that will be delivered according to demand both in the KEEP Centre as well as in the rural communities

	Courses	Duration	Date
1.	Risk Assessment	3 days	20 - 22 June
2.	First Aid Training	3 days	15 - 17 June
3.	Mobile Phone Apps	1 day	20 June
4.	English for Tour Guides	1 week	3 - 8 July
5.	French Language Course	1 week	3 - 8 July
6.	English B/M/A	4 weeks	10 July - 5 August
7.	Bird Watching	3 days	14 - 16 August
8.	Meet Client Expectations	3 days	21 - 23 August
9.	First Aid Training	5 days	4 - 8 September
10.	Story Telling	3 days	11 - 13 September
11.	Navigation	4 days	15 - 21 September

Porter Clothing Centre

- Our Porters Our Responsibility – The Porter Clothing Centre (PCC) provides porters and independent trekking staff with appropriate protective mountain clothing

Gobinda Shrestha Coordinator
General Member/Porter Clothing Centre
Trekking Agent
1 year

Action to approach local Nepal based companies to seek an MoU for the regular provision of appropriate footwear.

Organisational Financial Sustainability

Dr Dil Bdr Tamang, Coordination
General Member, Fund raising/Coordinating Committee
Doctor
1 year

- As an NGO sustainable activities will only be maintained through sustainable funding. While it is up to all individual Board members to contribute to this essential sector

KEEP is involved with several community based projects funded by international partners. It is important that KEEP maintains the principles of not only sustainable development but also as many of these communities are in trekking regions, sustainable tourism principles.

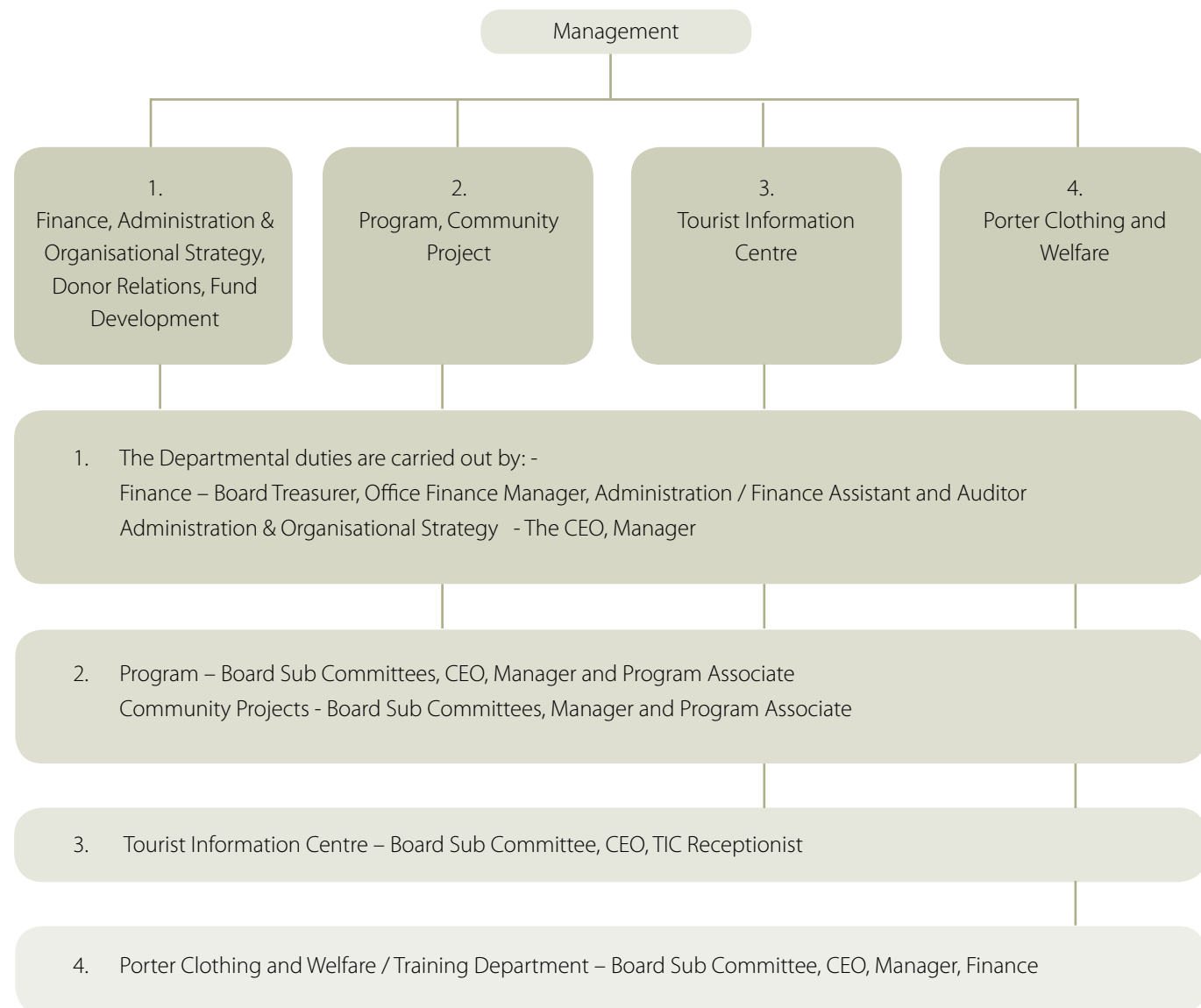
Sustainable Tourism

Chandra Bdr GT, Coordinator
General Member, Sustainable Tourism Committee
Resort Founder/Trekking Agent
1 year

Management Structure

To enable KEEP to sustainably develop there must be management and infrastructure to monitor and manage the above mentioned elements.

Organisational Chart



KEEP believes that in general if the remote, rural and at present, excluded communities members had access to health, education, income generating facilities and were more included in Nepali society they would rather remain in their communities as opposed to relocating into the larger and more central towns of Nepal with all the associated problems.

In some cases this may reduce the numbers of people seeking work abroad and often ending up in a much worse situation than they have left in Nepal.

Keeping this in mind KEEP is developing inclusivity projects within rural community initiatives to address these issues.

The Board Members mandate responsible governance of the NGO adhering to all government requirements and standards aligned with the running of the NGO. The Board is collectively accountable for:

- Adherence to the roles within the organisational departments
- Assist with the internal workings of the NGO by setting criteria for membership of, and advising new members
- Establish a framework for Program monitoring and evaluation
- Financial accountability of the KEEP's activities
- Coordinate with outside agencies as well as advocate for the NGO and mobilise resource

C.E.O – Ian Wall (UK)

Ian is a trained teacher who has worked in adventure tourism since 1965 and community regeneration since 1995. Ian initially came to Nepal as the Country Representative for a mountaineer's charity /INGO (UK) in 2005. He has supported KEEP since 2008 as an international advisor when he was instrumental in generating the funding to establish the porter clothing centre and as KEEP's training consultant. In 2018, on a voluntary basis, he took on the role of International CEO. He has lectured at the Nepal Mountain Academy on Mountain Studies and Management of Adventure Tourism Systems at both Bachelor's and Master's Degree level and he has written three books on training and related academic subjects. He provides management and leadership for the NGO including outreach and communications with international and domestic contacts, board members, staff, funders, partners, and other stakeholders. He oversees training course and welfare issues and planning. Ian brings extensive experience of the adventure tourism business to the

KEEP organisation.

Project Technical Management

KEEP works in partnership with several foreign donors who fund projects in Nepal. As part of KEEP's responsibility the NGO ensures that the appropriate technical advisors are contracted to oversee the projects.

Financial Management

The KEEP Manager, Tara Joshi is the NGO finance manager. He has worked with KEEP for 22 years in this role, he has a Bachelor's degree in Management and a Master's degree in Social Studies. He is accountable to the Board Treasurer and in turn to the Auditor and the Social Welfare Council (government level organization)

Committee Roles & Responsibilities

A brief description of functions and responsibilities within the organisational structure

1. Marketing, Donor Relations, Funding Development & Government Policy

Marketing

Donor Relations, Fund Development & Government Policy Marketing Continually develop, distribute and keep current records for the NGO: website; marketing material; social media; research and prepare grant proposals being vigilant of marketing the profile of the NGO.

Donor Relationship Management

Responsible for managing corporate partnerships, marketing and public relations including; donor gifts, donor acknowledgement, accurate record keeping, media relations, communication and administration.

Fund Development

Responsible to develop and manage fundraising strategies and activities including grant applications and identify relevant approaches to promote and market and communicate the profile of KEEP

2. Program & International Development

The initial contact for Program Development is either via the Manager or CEO. This is then worked up by the appropriate Board Member in liaison with the appropriate staff member

3. Finance, Administration & Organisational Strategy

Finance Management.

Financial Management, including financial reports, forecasts, audits and general financial including banking transactions, payroll, IT hardware and software requirements are the Responsibility of the Finance Manager who also manages income donations (bank deposits), expenses (release of funds) to international partners including some liaison and coordination with stakeholders both local and international.

Financial Manager:

The finance manager exercises the following duties:

- Ensuring that all transactions are properly accounted for and the financial systems are maintained, under all procedures and controls.
- Authorising payments.
- Assisting and guiding the board by providing relevant financial information for budgeting, accounts to donors and other decision-making activities as and when required.

Administration / Finance Assistant:

The finance manager is guided and assisted by the financial assistant. The main responsibility is to report to the director and implement work, as and when directed. The assistant role prepares books of account, executes authorised payments; transaction input for the finance manager and first level of financial control and management.

Activity Strategy:

Provide leadership in strategic planning, business strategy and development.

5. Delegation of Authority Matrix Delegation Board Board

- Decisions about organisational strategy and policies
- Setting annual budget
- Appointment of external auditor and internal auditor service providers
- Capital purchases
- Risk management policy and systems
- Governance policies including Safety and Sustainability strategies
- Human resources
- Insurance and risk management

- Disbursement / disposal of funds
- Staff hires or contracts outside approved budget
- Changes in the organisation including entry into new programs or operations and departure from existing program
- Legal matters
- Succession planning for board positions and directors
- Matters with the potential to have a material impact on the reputation of the organization

Financial Director / Controller / Treasurer

- Accounting policies and controls
- Budget preparation
- Certification of financial compliance
- Financial performance monitoring
- Internal and external reporting requirements
- Internal financial reporting structure
- External payment controls
- External & internal audit processes and relationship
- Implementation of risk management policies

General & Admin

- IT security
- Information system infrastructure
- IT transaction processing systems
- Statutory lodgments
- Day-to-day administration including preparing books of account, executing authorized payments; transaction input

Documentation

KEEP has now completed the documentation of the following Policies. These are held in the KEEP office and may be viewed on request.

- Anti Money Laundering & Combating the Financing of Terrorism
- Child Safeguarding Code of Conduct 2022
- Conflict of interest Policy 2022
- Environment Sustainability Policy 2002
- Fraud Prevention Policy 2020
- Gender Equality Policy 2022
- Governance and Organisational Chart Policy 2022
- Human Rights Policy 2022
- KEEP Child and Vulnerable Adult Protection Policy 2022
- Keep Compliments And Complaints Policy 2022
- KEEP Employee Code of Conduct
- KEEP Statement 2022
- Office Protocol 2021

Privacy and Confidentiality Policy

Sexual Exploitation, Abuse & Harassment Policy 2022

Whistle-Blower Policy 2022

KEEP has been very active over the last 12 months and has completed the following Community Projects:

1. Amkot Drinking Water Project- Amkot, Dhading
2. Itapani Bahunthok Drinking Water Project- Itapani, Dhading
3. Sigas Drinking Water Project-Basera, Baitadi
4. Shree Bhumiraj Swami Primary School Building Construction Project- Basera, Baitadi

At the time of going to press KEEP has the following outstanding requests of community support

- 1) Ratamate and Talloddani Water project -Dhading district
- 2) Shallebasa Drinking Water Project - Baitadi district
- 3) Bajkot Water Project - Baitadi district
- 4) Water Project – Sarsiu, Rasuwa district
- 5) Toilet Construction Work, Shree Zebrang Primary School–Nuwakot district
- 6) Toilet Construction Work, Shree Barma Primary School– Baitadi district
- 7) School Construction Work, Shree Kailpal Primary School- Baitadi district

KEEP Training Schedule for tourism professionals

December 2022- September 2023

These training opportunities are specifically designed to comprehensively cover specific aspects and topics of group leadership, professionalism and issues related to client expectations, essential elements that tourism professionals (porters and guides) should possess.

KEEP's aim is to create a more informed workforce within the trekking sector of tourism. It is hoped that after the training porters and guides will feel confident in answering and interacting with clients and will be aware of mountain environment concerns and personal health and safety issues.

S.N	Courses	Duration	Date
1.	Bird Watching	3 days	December
2.	English Language Course	4 Weeks	Dec-Jan
3.	Minimal Impact Travel (MIT) Seminar	2 days	January
4.	Informing / educating clients through Story Telling	3 days	January
5.	First Aid Training	3 days	February
6.	Mobile Phone Apps	1 day	February
7.	Customer Care and Risk Assessment	4 days	March
8.	Guides and Porters Awareness Workshop	3 days	April
9.	First Aid Training	3 days	June
10.	Eco Leadership Training	3 days	June
11.	Navigation	4 days	June
12.	English Language course	4 Weeks	July-August
13.	First Aid Training	5 days	September
14.	Leadership Training for Female Tourism Professionals	3 days	September

Finally, it was with great sadness that KEEP learned of the demise of our UK Representative Mr Dennis Gallagher. Dennis has been a long serving supporter of KEEP for several decades and always called into the office whenever he was in Nepal. He will be greatly missed not only by the entire KEEP family but also all who knew him.

We are grateful to Mr Charles Hebert who has stepped up to fill the vacancy created by Mr Gallagher's demise.

For those of you who live in the UK our new KEEP UK account is lodged at the First Direct Bank as:

Name: Charles Hebert
Sort code: 40-47-65
A/C No: 55638208

ORGANIZATION CHART

Advisors



Ukesh Raj Bhuju
Conservationist



Dr. Shailendra Thakali
Conservation & Livelihood Consultant



Bimal Naharki
Tourism Entrepreneur



Lhakpa Phuti Sherpa
Mountaineering Expert



Ajit Gurung
Consultant Psychiatrist



Fabien Del'Homme
President, SSF France



David Durkan
Philanthropist



Tom Hodgman
Philanthropist



Karen Hodgman
Philanthropist



Wendy Tesdell
Founding Director BridgIT
Water Foundation

KEEP Board Members



Devi P. Panta
Chairperson



Ram K. Puri
Vice-Chairman



Pitamber Gurung
General Secretary



Naba Raj Amgai
Secretary



Rishi P. Nepal
Treasurer



Meena Sherpa
Asst. Treasurer



Sunil Gurung
Member



Doma Tshiring Sherpa
Member



Dr. Dil Bahadur Tamang
Member



Gobinda Shrestha
Member



Chandra GT
Member

KEEP Staff Members



Ian Wall
International CEO



Tara Datt Joshi
Manager



Anjila Poudel
Funding & Program
Research Associate



Narmada Lamichhane
Admin. Associate/
Accountant



Ramita Tamang
Coffee Shop Assistant



Paul Ostrowski
Supporter



National & International Donors profile





Est. 1992

I WISH TO BECOME A KEEP - SUPPORTER

International Membership

Associate/Individual	US \$30
Institutional/Organization	US \$100
Lifetime	US \$300

National Membership

Associate/Individual	NRs 2000
Institutional/Organization	NRs 5000
Lifetime	NRs 25,000

Name (Individual/Organization)

If organization, state contact person:

Address:

Tel: _____ Fax: _____

Email: _____

Website: _____

IM: _____

Thank you for your support !!

Criteria for KEEP Membership

KEEP is an organisation that supports trekking professionals both individuals and small agencies.

Over the last few years the international market has been faced with many issues emanating out of Nepal that have in some respects been of a negative nature. KEEP's aim is to redress the balance and to inject trust back into the delivery of Nepal based products.

With this in mind KEEP wishes to open up its membership but with a membership criteria that will both boost international confidence in working with KEEP members and also in providing a wider international market place for its members to draw clients from.

There are 3 categories of membership, plus Honorary Membership. However to become a Member individuals and small organisations must satisfy the following conditions:-

- Be appropriately registered as per the Government regulations.
- Must pay all appropriate taxes
- Must pay the Nepali mountain staff the appropriate financial rewards.
- Must provide proper due care and attention to the working conditions of all staff.

KEEP is an un-biased and non-political organisation, that specifically caters for individual and small agencies, under these circumstances it should be assumed that potential members would provide a transparent application that indicated that they are not –

- Owners or major shareholders in large hospitals, trekking companies, helicopter companies or hotel chains.
- That they have never made financial donations to any major political party.
- That they do not have a history of regular helicopter rescues.

Donate to:

In Nepal: KEEP

A/C 01-0140872-51
Standard Chartered Bank
Nepal Limited
Lazimpat, Kathmandu, Nepal
SWIFT CODE: SCBLNPKA

Or

In UK : KEEP

Charles Hebert
First Direct Bank
Sort code: 40-47-65
A/C No: 55638208

Thank You!

AUDIT REPORT

Kathmandu Environmental Education Project
STATEMENT OF CASH FLOWS
For the Year Ended 31 Ashad 2079 (16 July 2022)

Figures in NPR

Particulars	Current Year	Previous Year
CASH FLOWS FROM OPERATING ACTIVITIES		
Surplus/(deficit) for the year (Before Tax)	605,950.98	17,303.91
Adjustments to reconcile surplus/(deficit) to net cash flows: Non-cash items:		
Depreciation and impairment of property, plant and equipment	205,689.35	254,325.78
Amortisation and impairment of intangible assets		
Provision and losses on inventories		
Movement in provisions, receivables and specific risks		
Losses/ (gains) on securities		
Gains from disposal of Fixed assets		
Working capital adjustments:		
Account receivable		
Prepayments		
Advance Deposit	(106,463.21)	(370,683.79)
Other Financial assets		
Advance Received from Donors	2,267,894.79	2,827,525.18
Account payable	(9,200.00)	(53,579.00)
Accrued expenses and deferred income		
Other financial liabilities		
Less:		
Income Tax paid		
Interest paid		
Net cash from/(used in) operating activities		
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of Property Plant and Equipment	(74,190.00)	(131,000.00)
Purchase of intangible assets		
Purchase from sale of equipment		
Purchase of securities		
Interest received		
Income from securities, net		
Net cash from/(used in) investing activities		
CASH FLOWS FROM FINANCING ACTIVITIES		
Borrowing of government loans		
Repayments of government loans		
Net cash from/(used in) financing activities		
NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS	2,889,681.91	2,843,892.08
CASH AND CASH EQUIVALENTS AT 01 Shrawan 2070	7,644,619.29	5,100,727.21
CASH AND CASH EQUIVALENTS AT 31 Ashad 2071	10,534,301.20	7,644,619.29

The Notes on accounts form an integral part of the financial statements.

Kathmandu Environmental Education Project
STATEMENT OF INCOME & EXPENDITURE
For the Year Ended 31 Ashad 2079 (16 July 2022)

Figures in NPR

Particulars	Notes	FY 2078-79	FY 2077-78
INCOME			
Incoming Resources	4.22	10,179,021.94	10,736,528.02
Financial Income	4.23	572,855.30	311,120.37
Other Income	4.24	73,146.40	74,090.31
Total Income		10,825,023.64	11,121,738.70
EXPENDITURE			
Staff Cost/Expenses	4.25	1,080,000.00	1,374,041.00
Program Expenses	4.26	7,766,548.00	8,712,709.00
General Administrative Expenditure	4.27	1,166,835.31	763,359.00
Depreciation	4.1.1	205,689.35	254,325.79
Other Expenditure	4.28	-	-
Total Expenditure		10,219,072.66	11,104,434.79
Net surplus/(deficit) before Taxation		605,950.98	17,303.91
Income Tax Expenses	4.29	-	-
SURPLUS/(DEFICIT) FOR THE YEAR		605,950.98	17,303.91
APPROPRIATION OF SURPLUS FOR THE YEAR			
Allocation to Reserves		605,950.98	17,303.91
Allocation to Endowment Fund		-	-

The Notes on accounts form an integral part of the financial statements.

Kathmandu Environmental Education Project
STATEMENT OF FINANCIAL POSITION
As at 31 Ashad 2079 (16 July 2022)

Figures in NPR

Particulars	Notes	As at 31 Ashad 2079	As at 31st Ashad 2078
ASSETS			
Non - Current Assets			
Property, Plant and Equipment	4.1	649,425.95	780,925.30
Intangible Assets	4.2	-	-
Investment Property	4.3	-	-
Long term investments	4.4	-	-
Other noncurrent assets	4.5	-	-
Total Non - Current Assets		649,425.95	780,925.30
Current Assets			
Inventories	4.6	-	-
Account receivable	4.7	1,360,988.00	1,254,524.79
Cash and cash equivalents	4.8	10,534,301.20	7,644,619.29
Total Current Assets		11,895,289.20	8,899,144.08
Total Assets		12,544,715.15	9,680,069.38
LIABILITIES & RESERVES			
Accumulated Reserves			
Unrestricted Funds/accumulated surplus	4.9	2,518,710.69	1,912,759.71
Designated Funds	4.10	-	-
Restricted Funds	4.11	-	-
Endowment Fund	4.12	-	-
Other Capital Reserves	4.13	-	-
Total Accumulated Reserves		2,518,710.69	1,912,759.71
Non - Current Liabilities			
Loans and borrowings	4.14	-	-
Employee benefit liabilities	4.15	-	-
Deferred Revenue	4.16	-	-
Other non-current liabilities	4.17	-	-
Total Non - Current Liabilities		-	-
Current Liabilities			
Accounts payable	4.18	95,200.00	104,400.00
Loans and borrowings	4.19	-	-
Provisions	4.20	-	-
Other non-current liabilities	4.21	9,930,804.46	7,662,909.67
Total Current Liabilities		10,026,004.46	7,767,309.67
Total Liabilities		10,026,004.46	7,767,309.67
Total Liabilities and Reserves		12,544,715.15	9,680,069.38

The Notes on accounts form an integral part of the financial statements.

KEEP MEMBERS

Life Members

High Lander Trekking & Expds.
A.G. Sherpa
Paldor Trekking Shop
Pertemba Sherpa
Cho Oyu Trekking
Mr. Ukesh Raj Bhujii
Dawa Sherpa
Nepal Outdoor Centre
Wanchhu Sherpa
Marron Treks P. Ltd.
Dr. Suresh Babu Malla
Himalayan Ecological Trek
Exodus Treks & Expds Nepal
Sky Mountain Treks & Tours
Ecological Treks
First Environmental Trekking
Tendi Sherpa
Social Tours.com & Travels
Adventure Mountain Club Trek
& Expds.
Hima Adventure International
Ability Cargo P. Ltd.
Himalayan Scenery Treks & Expd.
A1 Excursion Tours & Travel
Encounter Nepal.com.
Himalayan Spirit Adventure Treks
Himal Sonam Treks & Expedition P. Ltd
Monterosa Treks & Expd.
More Than Mountain Treks P.ltd
Destination Nepal Trek &
Expedition P. Ltd
Life Adventure Nepal Treks
Marvel Treks & Exp.p.ltd
Mosaic Adventure Treks
Trekking Team Group Pltd
Himalaya Kailash Travels & Tour Pltd
Himalayan Garden Treks & Expdition
Angel Tour & Travel
Nepal Environmental Treks

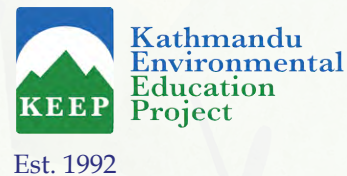
Trekking Encounters Nepal
Sherpa Society P.ltd
Cots Nepal
Active Holiday Nepal Treks &
Expedition P. L td
Mandala Trekking Agency
Al_hayat Tours And Travels Pvt.ltd
Unique Adventure International P.ltd
Ace The Himalaya Trekking Pvt.ltd
Himalaya Journey Treks & Exp. P. Ltd
Trekking Team P. Ltd
Eco Trip Nepal Treks & Expedition P. Ltd
Alpine Adventure Club Treks & Expedition P Ltd
Hiking Himalayas Treks & Expedition
Above The Himalaya Trekking P. Ltd
My Nepal Adventure Tours & Travels
Himalayan Glacier Trekking
Nepal Social Trek & Expedition
Eco Trekking & Expedition P.ltd
Hotel Heritage Home
All Nepal Adventure Tours & Treks
Swiss Himalayan Family Treks & Expds P. Ltd
Up Everest Travels & Tours P. Ltd
A Falling Leaf Inc.
Off The Wall Trekking
Nepal Inside Out Treks & Tours
Plan Himalaya (P) Ltd
Yatri Trekking (P.) Ltd.
Terres Du Nepal Trekking (P)Ltd.
Third Rock Adventures P. Ltd.
Best Adventure Travels Inc.
Bishwonath Hotel P. Ltd
Himalayan Trail Trekking & Climbing P. Ltd
Khumbila Voyage Travels
Asian Heritage Treks & Expedition P Ltd
Chandra Gurung Conservation Foundation
Adarsh Tours, Treks & Expedition
Dream Discovery Treks

Institutional Members

Nepal Pyramids Pvt. Ltd
Nepal Himal Adventures Pvt. Ltd
Last Frontiers Trekking P. Ltd

Individual Members

Rajendra Karmachaya
Devi P. Panta
Laxman Dangol
Ram Prasad Tripathi
Robert Van Patten
Mahesh Pandey
Rinjen Palden Sherpa
Sanu Kanchha Lopchan
Mona Devi Bowles
Dr. Dil Bahadur Tamang
Saroj Bohora
Uday Man Sherchand
Dr. Ajit K. Gurung
Ambar Tamang



'Experience the Adventure...
Live your life perfect..'



SNOWY HORIZON
Treks & Expedition Pvt. Ltd.

Satghumti, Thamel, Kathmandu, Nepal
Tel: +977-1-4700065/4701255
Mobile/Whatsapp/Viber: +977-9851160601
E-mail: snowy.bodha@gmail.com, info@snowyhorizon.com
www.snowyhorizon.com | trekkingagencynepal.com



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From high mountains to subtropical jungles in the South, a private driver brings you to several great cultural and natural spots, with some less known gems.

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+977/985123109

Shivabhakta Marg, Lazimpat,
Kathmandu, Nepal

ALTAI NEPAL



Located in Kathmandu, our local agency specializes in organizing nature and adventure travel in Nepal - Let us organize the trip of your dreams. Our experienced team guarantee the highest quality service. Before, during and after your trip, you will be supported by a dedicated team of specialists with a contagious passion for the remote, unique and truly wild Himalayan nature. We make a point to honour the local culture; all of our travellers meet local people; discover the history of these incredible lands and share moments with the friendly locals...Travel the Altai way.

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Phone: 985-1083934

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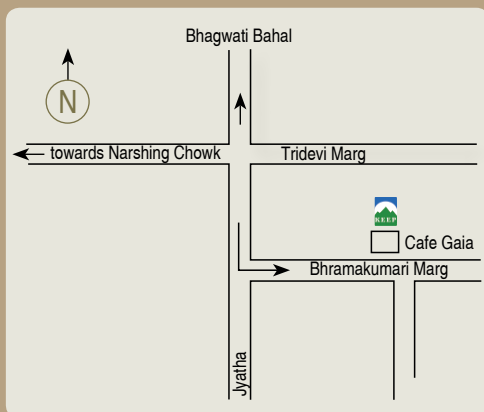
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